



Sports Central

Strengthening the Central Highlands sport and active recreation sector to promote active and inclusive communities

Barkly Square, 25-39 Barkly Street, Ballarat VIC 3350
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POSITION DESCRIPTION

POSITION TITLE	Sport Program Deliverer
CLASSIFICATION	Levels 1-4 in the Miscellaneous Award, based on experience and qualifications.
RESPONSIBLE TO	Project Coordinator
KEY RELATIONSHIPS	Internal: Executive Officer, Programs Manager, Project Coordinators, Club Development Consultants, Intern and Work Experience Students. External: Schools, Clubs, Leagues, Volunteers, Coaches, Participants, State and National Sporting Organisations, Community Organisations
CONTRACT LENGTH	Casual – Between 4-12 hours per week for 10 weeks between October – December 2022 with the potential for more work in the future.

ORGANISATION OVERVIEW

Sports Central is one of nine Regional Sport Assemblies operating throughout Victoria. Based in Ballarat, the organisation supports the development of a strong and inclusive sport and active recreation sector across six shires in the Central Highlands, including Ararat Rural City Council, City of Ballarat, Golden Plains, Hepburn, Moorabool, and Pyrenees shires. Sports Central is a not-for-profit organisation, delivering across several funded programs through long standing government partnerships and a range of professional services.

Sports Central's purpose is to strengthen a Central Highlands sport and active recreation sector that promotes active and inclusive communities. The organisation's guiding principles are inclusion, empowerment, community, collaboration, innovation, and integrity.

Sports Central deliver community impact across the strategic pillars and goals of:

1. Strong and Inclusive Clubs, Leagues and Facilities

- Development and Support: Local sport and active recreation organisations are stronger and more sustainable.
- Welcoming and Inclusive: Local sport and active recreation organisations offer more environments and program where everyone in the community is welcome and support to participate.

2. Active and Healthy Communities

- Participation: The local community is healthier and more active through participation in sport and active recreation.
- Healthy and Safe Communities: Local sport and active recreation organisations promote healthier and safer programs and environments for their community.

PURPOSE OF THE ROLE

Sport Program Delivers are primarily responsible for the delivery of school and community based sport and physical activity programs. The primary responsibility of the role will be to deliver the Inclusive Sport in Schools program, a partnership between Sports Central and Special Olympics Australia. This project will be delivered between October and December (Term 4) 2022.

Inclusive Sport in Schools program aims to improve the health and wellbeing outcomes of Primary and Secondary students with intellectual disability and/or autism through the delivery of inclusive sport and physical activity in a school setting. Students will develop the skills, attitudes and confidence to participate in sport, either through Special Olympics or mainstream sporting clubs, but most importantly to lead an active and healthy life.

Sports Central and Special Olympics Australia will partner to connect and enhance the delivery of programs in schools, (Young Athletes, Playing for All and Sport Partner Programs) and connecting students to a pathway of Community Sport opportunities. Through these programs, local coaching workforces can access training and resources and will have opportunities to deliver programs in schools for students with intellectual disability and/or autism and within their own club based programs.

Beyond the delivery of this initiative, there will be the potential to continue in this role to support the delivery of further programs with schools, clubs and across the Central Highlands community.

RESPONSIBILITIES

Sport Program Delivery

- Plan and deliver the Inclusive Sport in Schools Program
- Plan and deliver tailored school sport programs
- Manage the logistics of program delivery at the session
- Modify activities to be relevant and accessible to a group of mixed-skill participants
- Support, empower and instruct participants to reflect on their own performance and provide them with strategies for continuous improvement during and following program participation
- Identify and mitigate health and safety risks of participants
- Support the delivery of community sport programs in clubs and leagues
- Develop an understanding of the organisation's policies and procedures manual and the application of its directives.

General

- Develop an understanding of the organisation's policies and procedures manual and the application of its directives.
- Display a positive attitude and be an active member of the team.
- Maintain necessary filing and information systems in accordance with organisational guidelines.
- Respond promptly to and support community requests.
- Work in accordance with the operating hours of the community sports sector, including evening and weekends as required.

Project Management

- Develop collaborative partnerships and networks to meet organisation goals.
- Facilitate education, training, and capacity building activities.
- Undertake community and project specific consultation.

Marketing & Promotion

- Maintain the organisation's image in accordance with the policies and procedures manual.
- Promote and develop awareness of sport and active recreation in the community.
- Represent and promote the organisation appropriately.

Reporting & Evaluation

- Attend staff meetings and provide written and verbal reports on the status of projects as requested.
- Facilitate and participate in evaluation processes as required.
- Monitor and evaluate project outcomes against goals

KEY SELECTION CRITERIA

1. Knowledge and experience in the Australian sport and active recreation industry, particularly at community club and league level.
2. Ability to engage with a broad range of population groups across specific ages, gender, rural and remote communities, socioeconomically disadvantaged people, people with a disability, Indigenous and CALD.
3. Ability to facilitate and deliver group activities
4. Strong organisation and time management skills.
5. Strong written and verbal communication skills.
6. Experience in coaching or sport program delivery
7. Coaching Qualifications
 - a. Sport Australia Community Coaching General Principles – Essential
 - b. Foundation or Level 1 Sport Coaching Qualifications - Preferred

ELIGIBILITY

1. All applicants must hold a current Working with Children Check or must successfully obtain one prior to commencing the position.
2. All applicants must hold a current valid driver's licence.

HOW TO APPLY

1. Submit a Cover Letter, Resume and Key Selection Criteria to recruitment@sportscentral.org.au.
2. Applications will be assessed immediately once received and appointments will be made until all positions are filled.

FURTHER INFORMATION

Further information regarding this position can be obtained by contacting Andrew Milligan on 5331 6966 (ext 102) or recruitment@sportscentral.org.au